



To: All Bidders
From: City of Southfield Purchasing
Date: November 29, 2023
Re: DPW Storage Building Addition Addendum #1
OHM Project No. 0153-22-0070, File #23-004

1. Questions need to be sent to purchasingdept@cityofsouthfield.com.
2. The deadline for submitting questions is **December 12, 2023, at 12:00 noon**.
3. Attached is the sign in sheet from the pre-bid meeting held on November 27, 2023.
4. The intent is to take recommendation of award to January 22, 2024 Council meeting for approval.
5. Refer to attached Addendum 1 packet for additional information.

All other terms and conditions remain unchanged. Sign and return this document with your response.

Company Name: Davenport Brothers Construction Co Inc

Authorized Signature: Mark Davenport

Addendum #1

Project : City of Southfield DPW Storage Building
Project No : 0153220070
Date : 11/29/2023

This Addendum is issued before award of Contract to inform bidders of revisions or clarifications to the Bidding Documents, herein defined as Bidding Requirements, Contract Forms, Conditions of the Contract, Specifications, and Drawings.

All requirements contained in the Bidding Documents shall apply to this Addendum. The general characteristics of the Work required in this Addendum shall be as originally provided in the applicable portions of the Bidding Documents for similar work unless otherwise specified under this Addendum. Such characteristics shall be included in the Bid proposals, even though not specifically mentioned in this Addendum.

This Addendum is hereby made a part of the Bidding Documents and shall be included in the Contract Documents. Acknowledge receipt of this Addendum in the space provided on the BID FORM. Failure to do so may subject the Bidder to disqualification.

GENERAL

Updated Table of Contents with Allowance Form and Unit Price form number revised.

BID FORM – STIPULATED SUM – ISSUED

Added 1.4 Supplements: Bid Form - Allowances

Added Allowance Form 004321 to be included with bids.

PROJECT MANUAL

TABLE OF CONTENTS – ISSUED

Issued updated technical specifications table of contents with current specification issue dates updated.

ALLOWANCES - ISSUED

Added spec section 012100

DRAWINGS

End of Addendum Two

TABLE OF CONTENTS

SECTION ID	SECTION TITLE
PROCUREMENT AND CONTRACTING REQUIREMENTS	
AD-1	Advertisement For Bids
IB-1 to IB-6	Instructions To Bidders
SIB-1 to SIB-2	Supplemental Instructions to Bidder
002600	Procurement Substitution Procedures
ORD1478-1 to ORD1478-5	Ordinance No. 1478
LWO-NTC	Notice Of Obligation To Comply With Living Wage Ordinance
LWO-1 to LWO-2	Living Wage Ordinance Supplemental Specification
<u>HCP-1</u>	<u>Hazard Communication Program – Contractor’s Policy Statement</u>
<u>NCA-1</u>	<u>Non-Collusion Affidavit</u>
<u>LSB-1</u>	<u>Legal Status Of Bidder</u>
<u>004113</u>	<u>Bid Form – Stipulated Sum</u>
<u>004321</u>	<u>Allowances form</u>
<u>004322</u>	<u>Unit Price Form</u>
<u>004323</u>	<u>Alternates Form</u>
A-1 to A-10	Sample Agreement
A-11	Acknowledgement Of Authority
A-12	Instruction For Executing Agreement
OP-1	Order Of Preference
GC/1 to GC/16	General Conditions
GSC/1 to GSC/4	General Supplementary Conditions – Insurance and Bonds
PB-1 to PB-2	Performance Bond
LMB-1 to LMB-2	Labor and Material Bond
MGB-1 to MGB-2	Maintenance and Guarantee Bond
NTP-1	Sample Notice to Proceed
SPN-1 to SPN-4	Supplemental Project Notes

UNDERLINED ITEMS REQUIRED TO BE SUBMITTED FOR COMPLETE BID

DOCUMENT 004113 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Project Name: DPW Storage Building Addition
- C. Project Location: 25501 Clara Lane, Southfield, Michigan, 49034.
- D. Owner: City of Southfield.
- E. Architect: OHM Advisors.
- F. Architect Project Number: 0153-22-0070.

1.2 CERTIFICATIONS AND BASE BID

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by OHM Advisors and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

- 1. _____ Dollars (\$ _____).
- 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form" and Document 004323 "Alternates Form."

1.3 ACKNOWLEDGEMENT OF ADDENDA

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
 - 1. Addendum No. 1, dated _____.
 - 2. Addendum No. 2, dated _____.
 - 3. Addendum No. 3, dated _____.
 - 4. Addendum No. 4, dated _____.

1.4 BID SUPPLEMENTS

- A. The following supplements are a part of this Bid Form and are attached hereto.
 - 1. **Bid Form Supplement - Allowances**
 - 2. Bid Form Supplement - Alternates.
 - 3. Bid Form Supplement – Unit Prices

1.5 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in City of Southfield , and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.6 SUBMISSION OF BID

- A. Respectfully submitted this ____ day of _____, 2023 .
- B. Submitted By: _____(Name of bidding firm or corporation).
- C. Authorized Signature: _____(Handwritten signature).
- D. Signed By: _____(Type or print name).
- E. Title: _____(Owner/Partner/President/Vice President).
- F. Witnessed By: _____(Handwritten signature).
- G. Attest: _____(Handwritten signature).
- H. By: _____(Type or print name).
- I. Title: _____(Corporate Secretary or Assistant Secretary).
- J. Street Address: _____.
- K. City, State, Zip: _____.
- L. Phone: _____.
- M. License No.: _____.
- N. Federal ID No.: _____(Affix Corporate Seal Here).

END OF DOCUMENT 004113

DOCUMENT 00 43 21 - ALLOWANCE FORM

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Project Name: DPW Storage Building Addition
- C. Project Location: 25551 Clara Lane, Southfield, MI 49034.
- D. Owner: City of Southfield.
- E. Architect: OHM Advisors.
- F. Architect Project Number: 0153-22-0070.

1.2 BID FORM SUPPLEMENT

- A. This form is required to be attached to the Bid Form.
- B. The undersigned Bidder certifies that Base Bid submission to which this Bid Supplement is attached includes those allowances described in the Contract Documents and scheduled in Section 01 21 00 "Allowances."

1.3 SUBMISSION OF BID SUPPLEMENT

- A. Respectfully submitted this ____ day of _____, 2023.
- B. Submitted By: _____ (Insert name of bidding firm or corporation).
- C. Authorized Signature: _____ (Handwritten signature).
- D. Signed By: _____ (Type or print name).
- E. Title: _____ (Owner/Partner/President/Vice President).

END OF DOCUMENT 00 43 21

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01 26 00	CONTRACT MODIFICATION PROCEDURES	11/13/2023
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SECTION 01 21 00 - ALLOWANCES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements governing allowances.
- B. Types of allowances include the following:
 - 1. Contingency allowances.
- C. Related Requirements:
 - 1. Section 01 26 00 "Contract Modification Procedures" for procedures for submitting and handling Change Orders.

1.2 DEFINITIONS

- A. Allowance: A quantity of work or dollar amount included in the Contract, established in lieu of additional requirements, used to defer selection of actual materials and equipment to a later date when direction will be provided to Contractor. If necessary, additional requirements will be issued by Change Order.

1.3 SELECTION AND PURCHASE

- A. At the earliest practical date after award of the Contract, advise Architect of the date when final selection, or purchase and delivery, of each product or system described by an allowance must be completed by the Owner to avoid delaying the Work.
- B. At Architect's request, obtain proposals for each allowance for use in making final selections. Include recommendations that are relevant to performing the Work.
- C. Purchase products and systems selected by Architect from the designated supplier.

1.4 ACTION SUBMITTALS

- A. Submit proposals for purchase of products or systems included in allowances in the form specified for Change Orders.

1.5 INFORMATIONAL SUBMITTALS

- A. Submit invoices or delivery slips to show actual quantities of materials delivered to the site for use in fulfillment of each allowance.
- B. Submit time sheets and other documentation to show labor time and cost for installation of allowance items that include installation as part of the allowance.
- C. Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

1.6 CONTINGENCY ALLOWANCES

- A. Use the contingency allowance only as directed by Architect for Owner's purposes and only by Change Orders that indicate amounts to be charged to the allowance.

- B. Contractor's overhead, profit, and related costs for products and equipment ordered by Owner under the contingency allowance are included in the allowance and are not part of the Contract Sum. These costs include delivery, installation, taxes, insurance, equipment rental, and similar costs.
- C. Change Orders authorizing use of funds from the contingency allowance will include Contractor's related costs and reasonable overhead and profit.
- D. At Project closeout, credit unused amounts remaining in the contingency allowance to Owner by Change Order.

1.7 ADJUSTMENT OF ALLOWANCES

- A. Allowance Adjustment: To adjust allowance amounts, prepare a Change Order proposal based on the difference between purchase amount and the allowance, multiplied by final measurement of work-in-place where applicable. If applicable, include reasonable allowances for cutting losses, tolerances, mixing wastes, normal product imperfections, required maintenance materials, and similar margins.
 1. Include installation costs in purchase amount only where indicated as part of the allowance.
 2. If requested, prepare explanation and documentation to substantiate distribution of overhead costs and other markups.
 3. Submit substantiation of a change in scope of Work, if any, claimed in Change Orders related to unit-cost allowances.
 4. Owner reserves the right to establish the quantity of work-in-place by independent quantity survey, measure, or count.
- B. Submit claims for increased costs due to a change in the scope or nature of the allowance described in the Contract Documents, whether for the purchase order amount or Contractor's handling, labor, installation, overhead, and profit.
 1. Do not include Contractor's or subcontractor's indirect expense in the Change Order cost amount unless it is clearly shown that the nature or extent of Work has changed from what could have been foreseen from information in the Contract Documents.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine products covered by an allowance promptly on delivery for damage or defects. Return damaged or defective products to manufacturer for replacement.

3.2 PREPARATION

- A. Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work.

3.3 SCHEDULE OF ALLOWANCES

- A. Allowance No. 1: Contingency Allowance: Include a contingency allowance of \$7,000.00 for use according to Owner's written instructions.

END OF SECTION 01 21 00

DPW Storage Building Addition
 File # 23-0004
 November 27, 2023
 PRE-BID SIGN-IN SHEET

Representative's Name	Company Name	Phone #	Email Address
<u>Tony Dattilio</u>	<u>Bernco Inc</u>	<u>566 445-3200</u>	<u>BerncoInc@mcw.com</u>
<u>Joe Davenport</u>	<u>Davenport Brothers</u>	<u>313 350-0369</u>	<u>Joe@davenportbrothers.com</u>
<u>Mark Davenport</u>	<u>Davenport Brothers</u>	<u>313 318-6462</u>	<u>MARK@davenportbrothers.com</u>
<u>Ayman Eidi</u>	<u>Key Construction</u>	<u>313-400-8140</u>	<u>a.eidi@buildwithkey.com</u>
<u>Lynn Natic</u>	<u>Reliance Bldg Co</u>	<u>248-374-3210</u>	<u>Lynn@RelianceBC.com</u>
<u>JOE CHIDESTER</u>	<u>SCHAFFER CONST</u>	<u>810-923-8540</u>	<u>JCHIDESTER@SCHAFERCONSTRUCTION.COM</u>
<u>JANINE RINNA</u>	<u>MHM Construction</u>	<u>248-521-3956</u>	<u>janine mhmconst@aol.com</u>
<u>Tony Dattilio</u>	<u>Summit Company</u>	<u>734 845-6506</u>	<u>tdattilio@summitcompany.net</u> tdattilio@summitcompany.net
<u>Laryn Butzler</u>	<u>Elite Coatings</u>	<u>517-202-6967</u>	<u>laryn@elitecoatingsllc.com</u>

DPW Storage Building Addition

File # 23-0004

November 27, 2023

PRE-BID SIGN-IN SHEET

Representative's Name	Company Name	Phone #	Email Address
<u>PATRICK RYAN</u>	<u>City of Southfield</u>	<u>248-796-5250</u>	<u>pryan@cityofsouthfield.org</u>
<u>RAE TOWNSEND</u>	<u>City of Southfield</u>	<u></u>	<u></u>
<u>Nicole Humphries</u>	<u>City of Southfield</u>	<u></u>	<u></u>
<u></u>	<u>City of Southfield</u>	<u></u>	<u></u>
<u>Merrell Haynes</u>	<u>DECIMA</u>	<u>313 264-9839</u>	<u>Merrell.haynes@decimaatl.com</u>
<u>Bob Rizk</u>	<u>NRC Builders</u>	<u>248-670-7327</u>	<u>bob@nrcbuilder.com</u>
<u>Dylan St-Charles</u>	<u>Brivar Construction</u>	<u>810-360-7876</u>	<u>rick@brivar.com</u>
<u>Danny Chee</u>	<u>Brix Corporation</u>	<u>313-965-0000</u>	<u>dchee@brixcorporation.com</u>
<u>CHRISTOPHER OZOG</u>	<u>OHM Advisors</u>	<u>586 524 4907</u>	<u>CHRISTOPHER.OZOG@OHM-ADVISORS.COM</u>
<u>Chuck MAYNARD</u> (TOO HELLA)	<u>Summit</u>	<u>734-634-0935</u>	<u>cmaynard@summitcompany -NET</u>

